



DOCUMENTS THAT SHOULD ACCOMPANY APPLICATIONS FOR ENROLMENT

1. Voluntary declaration of the applicant;
2. Voluntary declaration of an Attorney-at-Law who has been in practice for at least five years (not necessarily in Jamaica) and who has known the applicant for at least five (5) years;
3. If the applicant does not know any attorney that meets the above criteria, the applicant may use an attorney from the Law School which they attended, who has known the applicant for at least two (2) years.
4. Voluntary declaration of an Attorney-At-Law or some other person of stature who has known the applicant for at least five (5) years (e.g. Justice of the Peace, Minister of Religion, School Principal, University Lecturer, Medical Doctor);
5. Copies of the applicant's Bachelor of Laws Degree and any other university degree;
6. Copy of the Applicant's Legal Education Certificate issued by a law school affiliated to the University of the West Indies;
7. Original Certificate of Good Character issued by a law school affiliated to the University of the West Indies;
8. A photocopy of pages 1 and 2 of the applicant's passport or a copy of any other authentic photo ID as verification of proof of the applicant's nationality and/or citizenship;
9. One (1) copy of the applicant's birth certificate verifying his/her date of birth;
10. One (1) passport size picture;
11. A letter from the applicant's employer (s) attesting to the fact that the applicant was employed during the period between leaving high school and entering university...if applicable;

12. A certificate of good standing from the relevant body in the jurisdiction if the applicant is admitted to practice in another jurisdiction...if applicable.
13. An account of all years since the applicant left high school.

DOCUMENT #1

Secretary
General Legal Council
78 Harbour Street
Kingston

Dear Madam:

Re: Application for Enrolment and Admission

I am desirous of being enrolled and admitted to practise as an Attorney-at-Law of the Supreme Court of Judicature of Jamaica and forward herewith my Application to the General Legal Council for a Qualifying Certificate and a Qualification for Enrolment Certificate pursuant to Section 6 of the Legal Profession Act.

For this purpose I enclose the following:-

1. Voluntary Declaration of the applicant.....
2. Copy of a Bachelor of Laws Degree awarded by the University of the West Indies on the.....day of,.....
3. Copy of the Legal Education Certificate awarded to the Applicant by the Council of Legal Education on the.....day of.....,.....
4. Original Certificate of Good Character.
5. Voluntary Declaration of
6. Voluntary Declaration of
7. Photocopy of pages 1 and 2 of Applicant's Jamaican Passport No..... as proof of nationality/citizenship.
8. Certified copy of Applicant's Birth Certificate No.

9. Passport size picture of applicant

Please sign the enclosed copy of this letter in acknowledgment of your receipt of the above mentioned documents.

Yours faithfully,

DOCUMENT #2

VOLUNTARY DECLARATION OF.....

IN THE MATTER of an Application by

.....

to obtain a Qualifying Certificate
from the General Legal Council

AND

IN THE MATTER of an Application by

.....to

be enrolled as an Attorney-at-law

AND

IN THE MATTER of the LEGAL

PROFESSION ACT

I.....do solemnly and sincerely declare as follows:-

1. That I reside and have my true place of abode and postal address at
.....in the parish of.....,
Jamaica and I am a graduate of the Law School
and the Applicant herein.

2. That after leaving.....High School in.....,I was admitted as a
student to the Faculty of Law of the University of the West Indies to read for a Bachelor of Laws
Degree, and at the end of the academic year, I was awarded the Bachelor of Laws
Degree, a copy of which Degree is attached hereto and marked "Exhibit 1" for identification.

3. That in September....., I entered theLaw

School and successfully sat the required examinations in..... and as proof thereof I attach hereto the Legal Education Certificate and the Certificate of Good Character awarded to me by the Council of Legal Education on the.....day of.....,.....marked "Exhibit 2" and "Exhibit 3" respectively for identification.

4. That I am a citizen of the Jamaica and I am over the age of twenty-one years. I attach hereto as proof of my citizenship and age, a photocopy of pages 1 and 2 of my Jamaican Passport numbered.....and marked "Exhibit 4" for identification and a Certified Copy of my Birth Certificate numberedand marked "Exhibit 5" for identification.

5. That the documents shown by me and marked "Exhibit 6" and "Exhibit 7" for identification are Certificates as to my character and fitness to be issued a Qualifying Certificate and to be enrolled as an Attorney-at-law of the Supreme Court of Judicature of Jamaica, signed by.....,Attorney-At-Law and

6. That I have never been arrested for or convicted of any criminal offence and there are no criminal charges pending against me.

7. That I am a person of good and sound character integrity honesty and probity of conduct and I verily believe that I am in every way a fit and proper person to be admitted to the roll of Attorneys-at-law.

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing the same to be true and by virtue of the Voluntary Declarations Act.

TAKEN AND ACKNOWLEDGED by the said)
.....)
atin the Parish of Kingston)
thisday.....,.....)

before me:-

JUSTICE OF THE PEACE

for the Parish of

DOCUMENT #3

VOLUNTARY DECLARATION OF

IN THE MATTER of an Application
by.....
to obtain a Qualifying Certificate from
the General Legal Council

AND

IN THE MATTER of an Application
to be enrolled as an Attorney-at-law

AND

IN THE MATTER of the LEGAL
PROFESSION ACT

I.....do solemnly and sincerely declare as follows:-

1. That I reside and have my true place of abode and postal address at.....
.....in the Parish of,Jamaica and I am an Attorney-at-law.
2. That I know and am well acquainted with....., Applicant
herein and have so known him foryears as his.....
3. To my knowledge the character of the saidfor honesty,
integrity and probity of conduct is excellent and is in every respect a fit and proper person to be
issued a Qualifying Certificate and to be enrolled as an Attorney-at-law of the Supreme Court of
Judicature of Jamaica.

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing the same to be true and by
virtue of the Voluntary Declarations Act.

TAKEN AND ACKNOWLEDGED by the said)
.....)
at.....in the Parish of)
this.....day of.....,.....)

before me:-

JUSTICE OF THE PEACE FOR THE

for the Parish of

14.