

FOURTH SCHEDULE

Regulation 16 (8)

Notice by Accountant

To: The Secretary
 The General Legal Council

I, _____

of _____

being, an accountant, give notice that a qualified accountant's report has been made by me with respect to _____

for the following reason (s) (*check whichever apply*)

| | |
|---|--|
| (a) The attorney has failed to comply with any of the requirements of Regulation 6 of the Legal Profession (Accounts and Records) Regulations, 1999 | |
| (b) Client account reconciliations have not been carried out at all or with adequate regularity; or | |
| (c) There is a significant shortfall on client's trust accounts or the client trust accounts have been overdrawn, and in either case, this does not appear to have been caused by bank error or to have been rectified promptly; or | |
| (d) Client money has been inappropriately placed in or withdrawn from a client trust account or has been inappropriately held in an office account; or | |
| (e) There are significant weaknesses in the attorney's accounting systems which put, or may put, client money at risk; or | |
| (f) Documents or information have not been provided which are necessary to enable the accountant to make the declarations required in the accountant's report; | |

2. My findings in relation to the above are as follows:

Date _____

Signature of Accountant _____